



**TAVISTOCK COLLEGE
CHAIRS COMMITTEE MEETING REF:1506
DATE: 02 December 2015
PRINCIPAL'S OFFICE
MEETING NOTES**

Governor	Present / Apols / Absent		Governor	Present / Apols / Absent
Kevin Wilson (KW)	Present		Peter Rodgers (PR)	Present
Alan Jones (AJ) CH	Present		Sarah Jones (SJ)	Present
Philip Sanders (PS)	Present			

Also Present

Name	Designation		Name	Designation
Jay Hooper	Clerk			

Agenda

Item No	Lead	Topic
1	Chair	Apologies
2	Chair	Declarations of interest
3	Chair	Minutes of previous meeting
4	SJ	Principal's update
5	All	Governor Off Site meeting
6	All	What difference?

Ref	Action / Decision	Owner	Date	Complete by
	Meeting Open: 17:01			
1506.1	None			
1506.2	None declared; reminder issued			
1506.3	Minutes 1501 agreed and signed			
1506.4	SJ provided verbal report on issues of the day, including: In agreement with Chair of Governors, release of staff member prior to cessation of contract.			

	<p>KW completed school walk-round today. KW noted that school is looking tidier, and general atmosphere of greater discipline.</p> <p>Teaching & learning reviews commenced today; PJR & RC.</p> <p>RAISE data showing an overall average / above average position, although significant gap issues. Governors discussed the actions to be taken, and the implementation of changes within faculties.</p> <p>Important to review data at end of January, which will demonstrate progress against targets being set with HoF.</p> <p>Governors asked SJ what support might be required from the GB; SJ requested that Governors continue to challenge, and get involved in the school so they have confidence in the responses.</p> <p>Governors discussed stress levels amongst students, in context of national picture but against issues manifest within school. Head Girl has built in a programme of Wellbeing for the lower school; Governors will be interested to hear more as the initiative progresses.</p>			
1506.5	<p>Agenda and supporting documentation has been sent out for 5 December.</p> <p>Will receive reports from T&F groups</p> <p>Important to discuss communications, and develop strong communication plan</p> <p>KW reported on telephone call with Sir David Carter that morning, which lays out a single option</p> <p>AJ noted the output of research into school improvement</p> <p>Colin Wilkes from Co-Operative College will be attending and presenting</p> <p>Issue of confidentiality noted</p> <p>KW left meeting 17:52</p>			
1506.6	<p>Governors have some clarity on the current data position</p> <p>Planned improvements which focus on students</p> <p>T&L reviews, and involvement in closing the gap</p>			

Meeting Closed: 17:52