

TAVISTOCK COLLEGE
CHAIRS COMMITTEE MEETING REF:1605
DATE: 07 December 2016
PRINCIPAL'S OFFICE
MEETING NOTES FINAL APPROVED

| Governor | Present / Apols / Absent | | Governor | Present / Apols / Absent |
|-------------------------------------|---------------------------------|--|---------------------------------------|---------------------------------|
| Kevin Wilson (KW) | Present | | Peter Rodgers (PR) | Present |
| Ralph Crook (RC) Joint CH | Present (Chair) | | Sarah Jones (SJ) | Present |
| Philip Sanders (PS) | Apologies (work) | | Tim Alexander (TA) Joint CH | Present (from 17:21) |
| Nigel Larcombe-Williams (NLW) | Apologies (work) | | | |

Also Present

| Name | Designation | | Name | Designation |
|-------------|--------------------|--|-------------|--------------------|
| Jay Hooper | Clerk | | | |

| Ref | Action / Decision | Owner | Date | Complete by |
|------------|---|--------------|-------------|--------------------|
| | Meeting Open: 17:04 | | | |
| 1605.1 | Welcome and apologies | | | |
| | Apologies from PS and NL-W; TA gave notice of late arrival | | | |
| 1605.2 | Declarations of interest | | | |
| | Reminder issued. None declared | | | |
| 1605.3 | Minutes of previous meeting | | | |
| | Minutes of meeting 1601 22 September 2016 agreed and signed | | | |
| 1605.4 | Principal's update | | | |
| | One staffing issue, being dealt with Main issue is moving forward with discussions around 'Greater Devon' MAT Governors discussed landscape, and governors with appropriate skills to participate in initial discussions 17:21 TA joined meeting | | | |

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|---------|---|----|----------|---------|
| 1605.5. | Budget containment | | | |
| | Refreshed report will be tabled, reflecting changes to budgetary position since Resources Committee discussions. | | | |
| 1605.6 | MAT update | | | |
| | Dealt with during item 4 | | | |
| 1605.7 | Ofsted readiness | | | |
| | SJ shared latest changes from Ofsted framework; folders are being updated accordingly Need to ensure that all governors are confident with data, and understand how to ask questions from it. Need to prepare governors, and draw up list of who might be available at 24 hours notice Acknowledged need to ensure that all planned governor action is set out in one document Action: KW to draw together | KW | 07.12.16 | End Dec |
| 1605.8 | What difference? | | | |
| | TA - if we can achieve a Good judgement, it will be good for staff, great for students KW - every element of discussion has made a difference, identifying key development needs of the college and own roles RC - Commitment to self-improve and moving to being ahead | | | |

Meeting Closed: 17:56