

TAVISTOCK COLLEGE
CHAIRS COMMITTEE MEETING REF:1610
DATE: 19 April 2017
PRINCIPAL'S OFFICE
MEETING NOTES FINAL APPROVED

Governor	Present / Apols / Absent		Governor	Present / Apols / Absent
Kevin Wilson (KW)	Present		Tim Alexander (TA) Joint CH	Present
Ralph Crook (RC) Joint CH	Present (Chair)		Sarah Jones (SJ)	Present
Philip Sanders (PS)	Present (from 17:00)		Nigel Larcombe-Williams (NLW)	Absent

Also Present

Name	Designation		Name	Designation
Jay Hooper	Clerk			

Ref	Action / Decision	Owner	Date	Complete by
	Meeting Open: 16:37			
1610.1	Welcome and apologies			
	No apologies received			
1610.2	Declarations of interest			
	Reminder issued. None declared			
1610.3	Minutes of previous meeting			
	Minutes of meeting 1605 07 December 2016 agreed and signed			
1610.4	Principal's update			
	Principal's report - key issues: <ul style="list-style-type: none"> • Data unpredictable. Patterns can be seen and discussed, but predictions and comparisons impossible • Evidence that T&L improving • Attendance slight cause for concern • Exclusions below national average Budget management plan being implemented, currently in consultation phase. Biggest issue to manage is staff workload. Morale up			

	and down, but being monitored closely and always a topic under discussion in meetings.			
1610.5.	MAT update			
	<p>Forms have now been completed and sent off, seeking Academy Order.</p> <p>In light of the size of the MAT, schools have been asked to consider any other MATS they may like to join with.</p> <p>Next step are series of open meetings for all schools. These are not decision making forums, but for communication and questions. Tavistock will be next week; CEO Designate will run the meetings, Staff at 3.30pm and open meeting at 6pm. Trustees will be attending, Governors would be welcome.</p> <p>PS joined meeting 17:00</p> <p>Proposed that the MAT operates in 6 clusters, Tavistock, would operate in a cluster of one.</p> <p>Scheme of delegation currently with all schools for comment, RC co-ordinating.</p> <p>Trustee numbers are being reduced from 17 to 9.</p> <p>Members - currently looking at 5, possibly 6.</p> <p>Leadership - clusters and roles explained.</p> <p>SJ outlined the issues facing Holsworthy, and the potential support that could be given. A paper was tabled, providing background and the possible opportunities and risks.</p> <p>After some detailed discussion, including issues of backfill, support for specific staff and roles plus potential financial impacts, governors decided a further short meeting is required, in which to fully discuss and decide the best course of action for the school.</p> <p>Action: convene additional Chairs meeting as soon as possible</p>	JH	19.4.17	asap
1610.6	Governor Action Plan			
	Plan requires review and refresh; agreed to add to additional meeting			
1610.7	Succession Planning			
	<p>Four candidates have come forward, and been interviewed. All are very skilled, and would be strong additions to the governing body.</p> <p>One has stepped down for the present time, but still interested for the future.</p> <p>KW outlined proposals to recommend one to FGB as Co-opted Governor, and others as Associate</p>			

	members SR and CJ have been approached in regard to Chair/Vice Chair of Curriculum Committee			
1610.8	What difference?			
	RC - MAT, and the opportunities for staff and students TA - Commitment to self-improve and moving to being ahead KW - forward planning showing evidence of paying off, as able to fill governor vacancies with skilled people ready to act			

Meeting Closed: 17:56