

Meeting 1317 Minutes

Date and Time	09 July 2014 17:02	Location	Principal's Office
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Governors Present	Initials			Governors Present	Initials		
Peter Rodgers	PR	Parent Gov		Alan Jones	AJ	Foundation Governor	From 17:12
Kevin Wilson	KW	Co-opted Gov (Chair)		Helen Salmon	HS	Principal	

Apologies	Initials	Reason for Absence/ (Category of Governor)
Philip Sanders	PS	(prior commitment) LA Gov

Absent without Apology	Initials	

In Attendance	Initials	Capacity	
Jay Hooper	JH	Clerk to Governors	

Minutes to
All Govs; Notice board; Website

	Agenda Item	Led by
1	Apologies	Clerk
2	Declarations of Interest and confidentiality	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda	Chair
5	Principal's update	HS
6	Development Plan	HS
7	Policy Review	PS
8	Governor changes	Chair/HS
9	Governor effectiveness	KW
10	Meeting dates 2014/15	Chair

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1317.1	PS (prior commitment)			
1317.2	None declared, reminder issued			
1317.3	Minutes agreed as true record of meeting 1313 21 May 2014, and signed.			
1317.4	Outstanding action 1313.4: PR meet with HS/AZM to look at development plan and how curriculum committee can support, interact and challenge effectively. In particular, how Curriculum Committee will monitor Development Plan	PR/HS	21.05.14	End July

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1317.5	<p>HS provided update on key issues of the moment:</p> <ul style="list-style-type: none"> School remains open 10.07.14 despite strike action by NUT. Errors in serving notice of strike by GMB and Unison, means their members cannot lawfully proceed. Leadership restructure All staff now briefed on introduction of performance related pay, with policies and new process to be implemented from September 14. 			
1317.6	<p>School development plan still in draft format, while faculties sharpen up their final plans and ensure similar formats followed. Change teams will remain largely the same, although some small changes have been made following staff consultations. Decision: Governors to have small section in school Development Plan, to outline monitoring arrangements and governor development plans</p>	KW/PR	09.07.14	01.09.14
1317.7	<p>Decision: Governor Code of Conduct to be updated to incorporate the newly agreed Role of the Governor. Decision: Governor Expenses Policy agreed without changes</p>			
1317.8	<p>Discussed issue following resignation of three governors, one with immediate effect, two from the end of July. One resignation from staff governor. HS sent out all staff email asking for expressions of interest to replace the staff governor, receiving three firm expressions of interest. Following further discussion with candidates about the role of governors, HS proposing Alex Jackson as staff governor, and Cicely Allsbury and Marianne Hastings as co-opted governors, each commencing 1st September. Decision: HS to take proposal to FGB Discussion followed in respect of current constituted numbers, 16 + Principal. Agreed that places should be filled to constituted numbers, or further reconstitution to reduce should take place. Decision: Fill constituted places. Further discussion followed in respect of how governors should be appointed in the future, need to complete the annual skills audit and initiate a formal process including screening panel, to meet with potential new governors. Agreed that nominations for the remaining three places should be sought from areas where there is little representation, such as higher education, business sector and some way of understanding views of feeder schools. Decision: Ask FGB to consider points as discussed, and bring forward suggestions/nominees for beginning of September. Action: AJ to discuss with Debbie Clapshaw Action: Write to resigning governors with Thanks for their input</p>	KW AJ JH/AJ	09.07.14	Immediate Asap End term
1317.9	<p>Meeting decided further item to put to FGB: standing final agenda item, to reflect on what each meeting has achieved towards the improvement of teaching and learning. Meeting date 14/15 agreed, with addition of FGB on 24 September (Chairs meeting to precede).</p>			
	Meeting closed at 17:59			