

Meeting 1401 Minutes							
Date and Time	24 September 2014 17:07	Location		Principal's Office			
Governors Present		Initials		Governors Present		Initials	
Peter Rodgers	PR	Parent Gov		Alan Jones	AJ	Foundation Governor	
Kevin Wilson	KW	Co-opted Gov (Chair)		Helen Salmon	HS	Principal	
Philip Sanders	PS	LA Gov					

Apologies	Initials	Reason for Absence/ (Category of Governor)

Absent without Apology	Initials	

In Attendance	Initials	Capacity	
Jay Hooper	JH	Clerk to Governors	

Minutes to
All Govs; Notice board; Website

	Agenda Item	Led by
1	Apologies	Clerk
2	Declarations of Interest and confidentiality	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda	Chair
5	Principal's update	HS
6	Task & Finish Groups	HS
7	School Development Plan	PR
8	Identification of Major Projects	Chair
9	What Difference?	Chair

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1401.1	No apologies			
1401.2	None declared, reminder issued			
1401.3	Minutes agreed as true record of meeting 09 July 2014, and signed.			
1401.4	Discussed recruitment of new governors; three vacancies to fill. Skills audit needs to be completed, plus Chairs felt it would be an advantage to seek a person with accountancy qualifications, and possibly someone with a services background. Would also be good to attract a governor from another Trust school. Action: Approach David Tall (Chair of Foundation Trust) to seek advice on attracting a parent from within the Trust.	AJ	24.09.14	14.10.14

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1401.5	<p>HS provided briefing, with headlines:</p> <ul style="list-style-type: none"> <li>• SLT restructure almost complete</li> <li>• Trust Heads holding a Strategy Day, from which a Trust Development Plan will be developed; outlined 3 major projects already underway</li> </ul> <p>Chairs had wider discussion in respect of reporting arrangements of Trust and how effective our representation. Additionally, discussed TALC and funding arrangements and impacts.</p> <p>Chairs noted desirability of a Trust event to include all governing bodies</p> <p><b>Action:</b> Place Trust feedback on FGB agenda as standing item and ask JS to provide the information</p>	JS	24.09.14	10.12.14
1401.6	<p>Agreed T&amp;F groups valuable and should be continued, but any group raised must have clear timeline and finish date.</p> <p>Current groups looking at Development Plan monitoring (PR) and Skills Audit (KW) will be reconvened and finish this term.</p>			
1401.7	<p>Latest draft of development plan now circulated; monitoring arrangements need to be clearly defined and put in place. Key monitoring issues have been incorporated into SLT business cycle, with governor meetings aligned to receive the information in timely way. Areas of key focus for governors to monitor (with emphasis on evidence):</p> <ul style="list-style-type: none"> <li>• Transition</li> <li>• More Able and Gifted</li> <li>• Boys' achievement</li> <li>• Community (including Trust) engagement and impact</li> </ul> <p>Curriculum Committee will be monitoring Maths Plan</p> <p>Governors went on to discuss how we will monitor whether the young people leaving the College have all the basic life and employability skills they need.</p>			
1401.8	<p>HS provided background to IT Strategy, and imperative to improve the infrastructure.</p> <p>Governors noted greatest concern about how we will identify other major infrastructure or maintenance projects, in order to have a clear steer to prioritise and budget into the future.</p>			
1401.9	<ol style="list-style-type: none"> <li>1. How we ensure pupils have wordly and employability skills</li> <li>2. Making the development plan monitorable</li> <li>3. Way to better engage with the Trust</li> <li>4. Start to discuss major projects</li> </ol>			
	Meeting closed at 17:52			