

Meeting 1411 Minutes							
Date and Time	22 April 2015 17:05	Location		Principal's Office			
Governors Present		Initials		Governors Present	Initials		
Kevin Wilson	KW	Co-opted Gov (Chair)		Alan Jones	AJ	Foundation Governor	
Helen Salmon	HS	Principal		Peter Rodgers	PR	Parent Governor	

Apologies	Initials	Reason for Absence/ (Category of Governor)
Philip Sanders	PS	Family commitment (LA Gov)

Absent without Apology	Initials	

In Attendance	Initials	Capacity	

Minutes to
All Govs; Notice board; Website

	Agenda Item	Led by
1	Apologies	Clerk
2	Declarations of Interest and confidentiality	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda	Chair
5	Principal's update	HS
6	ToR Chairs' committee	Clerk
7	New principal induction	Chair
8	Governor skills audit	Chair
9	New governor recruitment	Chair
10	Governor participation	Chair
11	What difference?	All
12	Date of next meeting	

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1411.1	PS (family commitment)			
1411.2	None declared, reminder issued			
1411.3	Minutes agreed as true record of meeting 10 December 2014, and signed.			
1411.4	1406.5 Staffing issues resolved, compromise agreements signed with no material budget impact 1406.7 KW has emailed the chair of the chamber of commerce. No response as yet. KW has drafted a small article as the basis for a Tavistock Times entry 1406.8 HS recommended changing the SIP and the new Principal Sarah			

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1411.4 (cont)	Jones (SJ) has already indicated her preference for Hilary Jones. PR will lead process in 2015 through a formal appraisal group of governors (proposed KW, seconded AJ unanimous vote) AW has provided detailed notes on his view of how to conduct a better process			
1411.5	HS reported a positive start to the term, a very constructive meeting with SJ and her expectation that the transition would be smooth. SJ is planning to attend college celebration events in a low key role and will meet with SLT 2 June to discuss the SDP for 2015/16/ SJ has offered to write the initial draft. All present agreed this was a very positive and constructive proposal. A strong field of candidates has applied for the AP role as head of sixth form. SJ will be involved in the recruitment process for what is a key position in her SLT after September.			
1411.6	ToR were discussed. KW felt that the chairs committee was not active enough in revisiting each of its activities annually . PR suggested the possibility of the two sub-committees of the FGB, Resource and Curriculum, reviewing each other's activities. Action: KW to revert with a plan for additional Chairs meetings and agendas for 15 July meeting	KW	24.04.15	07.07.15
1411.7	AJ and KW are planning to meet informally with SJ in the next two weeks as part of SJ's induction. Babcock has proposed to visit early in the autumn term.			
1411.8	Governor skills audit complete – it took a year. It will be used to help determine both training needs of current governors and as a guide for the recruitment of new co-opted governors as now recommended by DfE in 'The Constitution of Governing Bodies of Maintained Schools' March 2015. AJ raised the possibility of using associate governors to support specific skilled activities. Action: KW to report on skills audit to FGB 15 July	KW	24.04.15	15.07.15
1411.9	Vacancies for 1 parent governor for which an election should be held and 3 co-opted governors. Proposal to maintain a spreadsheet in google docs to allow suggestion of potential candidates to be made by any governor.			
1411.10	Governor participation person fully supported and NL-W proposed with mandate to create centralised list of college activities on google docs.			
1411.11	The committee agreed that more active self-assessment, addressing skills deficiencies and the governor participation all represented steps towards better governance and therefore better delivery of education by the SLT and staff			
1411.12	Meeting ended 17:55 Next meeting: Wednesday 15 July 2015 17:00			