

Meeting 1415 Minutes							
Date and Time	07 July 2015 17:02	Location		Principal's Office			
Governors Present	Initials			Governors Present	Initials		
Kevin Wilson	KW	Co-opted Gov (Chair)		Alan Jones	AJ	Foundation Governor	
Helen Salmon	HS	Principal		Peter Rodgers	PR	Parent Governor	
Philip Sanders	PS	LA Governor					

Apologies	Initials	Reason for Absence/ (Category of Governor)

Absent without Apology	Initials

In Attendance	Initials	Capacity
Jay Hooper	JH	Clerk to Governors

Minutes to
All Govs; Notice board; Website

	Agenda Item	Led by
1	Apologies	Clerk
2	Declarations of Interest and confidentiality	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda	Chair
5	Principal's update	HS
6	New Governor recruitment	Clerk
7	Principal induction	Chair
8	Chairs Committee	Chair
9	Governors Annual report	Chair
10	What difference?	All
11	Date of next meeting	

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1415.1	None			
1415.2	None declared, reminder issued			
1415.3	Minutes agreed as true record of meeting 22 April 2015, and signed.			
1415.4	None			
1415.5	HS provided a context for current thinking about educational structures, post election. LA retaining statutory responsibilities, with Regional School Commissioners (RSC) setting the structural agenda. RSC for this area is David Carter. Conference for Heads and Governors due to take place in September (10,16),			

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1415.5 (cont)	<p>it is highly advisable to attend one of these events, and position to take a proactive stance. Governors debated some of the issues for exploration, including the need for timely and open communications with all stakeholders.</p> <p>Agreed the T&F group should be revived to gather information and explore the potential options to provide a clear base for future debate.</p> <p>HS advised there is a staff investigation currently underway, due to report on Friday 17th July. If the outcome is for a First Panel hearing, the aim will be to schedule during the first week of September. SJ has been briefed.</p>			
1415.6	<p>AJ and KW have developed a process for recruiting potential new governors; this has been tested through appointment of 3 new governors, and the process provides opportunity for some checks and balances; also recognised there is still a place for chance and spontaneity, through Parent governor election process.</p> <p>Agreed:</p> <ul style="list-style-type: none"> • Convene a T&F group to refine the process, and publish on governor web pages. • Stage a small stand at the College Open Evening 17 September, with promotional material (i.e. 'what does a governor do?') 			
1415.7	<p>KW suggested a need for governors to meet off site with the new Principal at an early stage in the new term. KW asked committee members to suggest agenda items for that meeting; SJ has developed an interim school development plan but governors will need to be sure SJ is taking the school in the right direction.</p> <p>As lead on annual performance of Principal, PR to set diary dates for objective setting, interim review and annual performance review.</p>	JH PR	15.07.15 15.07.15	Asap Asap
1415.8	<p>The committee agreed that 1 hour insufficient time for due discharge of the committee remit. Three additional meetings to be scheduled, at the beginning of each term.</p> <p>Standing items for Chairs Committee agendas to be discussed at next meeting, including how the committee reviews decision making by Resources and Curriculum committees.</p>	JH	15.07.15	asap
1415.9	<p>Governing body should be reporting to all stakeholders on an annual basis, highlighting the work undertaken and achievements of the year, together with priorities for year to come.</p> <p>Agreed to convene a T&F group to work on this; KW to lead.</p>			
1415.10	<p>Have started to consider the future and overall position of the school and students; Have recruited new governors, with a clear process.</p>			
1415.11	<p>Meeting ended 17:59 Next meeting: Monday 21 September 2015 17:00</p>			