

Meeting 1315 Minutes							
Date & Time	18 June 2014 18.02		Location		Conference Room		
Attendees		Initials			Attendees		Initials
Peter Rodgers		PR	Parent Gov (Chair)		Helen Salmon		HS
Sharon Samuel		SS	Parent Gov		Julie Stevens		JZS
Jonathan Coupland		JCoup	Co-opted Gov		Sally Hubbard		SH
Phil Ruse		PhR					

Apologies	Initials	Reason for Absence (Category of Governor)	Absent without Apology	Initials	
Sue Jerrett	SJ	Illness (Co-opted)			
Nigel Larcombe-Williams	NLW	Work commitment (Co-opted)			

In Attendance	Initials	Capacity	
Aimee Mitchell	AZM	Vice Principal	
Kath Powell	KP	Vice Principal	
Gareth Smith	GS	Assistant Principal	Item 4
Jay Hooper	JH	Clerk to Governors	

Minutes to
All Governors
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Notice board

	Agenda item	Led by
1	Introduction and apologies	Chair
2	Declarations of interest	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda (KS3 Data report)	Chair / GS
5	Parental Partnership	SH
6	SEND changes	AZM
7	Curriculum and Accountability update	AZM
8	Attendance and Exclusions update	AZM
9	CPD, Teaching & Learning update	KP
10	Staffing update	HS
11	Schools of Tomorrow	HS
13	Next meeting	

Ref	Action or Decision	Owner	Date Raised	Date Due
1315.1	Apologies received from SJ (prior commitment), NLW (work commitment). These were sanctioned.			
1315.2.	There were no declarations of interest. Reminder issued to make declaration if relevant.			
1315.3.	Minutes of previous meeting 19.03.14 agreed as true record and signed.			
1315.4	<p>None arising from minutes.</p> <p>GS asked to provide latest KS3 data. This demonstrates steady improvement, although further focus is required to ensure the gap continues to close.</p> <p>Over the next year, will also need to look at data collection and assessment methods, including the way in which legislative changes will impact on the way levels of achievement are measured.</p> <p>Governors asked how other cohort analysis is being used; AZM explained that data already shows how the gender gap at Yr 10 has significantly reduced since last presentation, and further intervention continues.</p>			
	Agenda items were not taken in order of listing.			
1315.5	<p>SH gave presentation explaining some of the work now taking place and being planned, to improve engagement with and involvement of parents and the wider community, in school life.</p> <p>Amongst many existing arrangements, there have already been some notable successes, including:</p> <ul style="list-style-type: none"> • More focused parent Forums, using external speakers focusing on topics prioritised by parents • Events such as, Solar Schools Fashion show, which was organised and run entirely by parents with involvement from local business community • Gradual merging of year group PTA's, with ultimate aim of a single whole-school PTA <p>Next areas of focus will be:</p> <ul style="list-style-type: none"> • Engaging the harder to reach parents & families (EAL, FSM, Busy Parent etc) • Ensuring that parents understand exactly what their children are doing, and how their performance is being measured. <p>Governors asked if we are investing enough (time and money)? AZM explained that with a defined responsibility at SLT level we are well placed. Do need to weave as a universal strand across all improvement plans and create some measures where possible.</p> <p>Agreed: would like to ask Jan Beard (Chair Yr 9/10 PTA) to next meeting.</p>	JH	18.06.14	Sept '14

1315.6	<p>AZM gave a detailed presentation, explaining the legislative changes to meeting the needs of students with special educational needs and disabilities (SEND). Key changes include:</p> <ul style="list-style-type: none"> • Removal of label on individual student, with focus instead on provision with regular review • Funding changes (overall impact will mean loss of approx. £100K) • Change to language around stages of action and related paperwork <p>Inclusion staff have already received training and basic systems and processes are being put in place. Still significant work to ensure that all staff are aware of changes and their responsibilities. Also important to ensure that governors are included, and understand their role in ongoing monitoring and accountability, as well as potential tribunal panels.</p>			
1315.7	<p>AZM provided update on curriculum changes, already reported to governors. Faculties are still awaiting detailed specifications, now due to arrive in the Autumn term for implementation in September '15. Measures still not known.</p> <p>Common themes emerging across all subjects include investigative skills, analysis and the application of problem-solving.</p> <p>Faculties are working on plans (including CPD) using as much information available at present, and will keep under review as further detail emerges.</p>			
1315.8	<p>AZM presented latest attendance figures, using position as at May half term. Overall target 94%, actual 94.4%.</p> <p>Governors noted the successful actions taken to achieve this, and also the outstanding Yr 11 attendance, also standing at 94%.</p> <p>AZM then reported on exclusions, noting we remain a low exclusion school, with no permanent exclusions since Autumn '12.</p> <p>Governors noted that although a very low number of individual interventions came with a relatively high cost, supporting a handful of individual students has paid dividends for those individuals.</p> <p>Now seeking some funding and support opportunities to ensure ability to continue with provisions where necessary.</p>			
1315.9	<p>KP provided brief update on CPD programmes, and the current figures demonstrating the significant rise in Good and Outstanding lessons being delivered.</p> <p>All CPD activity is trackable for each member of staff, with ability to correlate against quality of teaching and student achievement.</p> <p>Two challenges now faced:</p> <ul style="list-style-type: none"> • Maintaining these levels of involvement and improvement, whilst implementing the curriculum and other educational changes now required • Moving forward with new technologies <p>HS noted the importance of governor support for IT improvements across all areas of the school. This is increasingly important across all areas of teaching and learning and school life generally.</p>			

1315.9 (cont)	KP also noted the importance of now placing significant focus on cover arrangements and the impact on student achievement. Now have some data to assist in understanding what measures need to be put in place to ensure improvement.			
1310.10	HS provided brief update on staff movements; 27 members of staff leaving (17 through redundancy), and 7 new staff joining, including new Head of English. Still 3 or 4 teaching posts to recruit.			
1310.11	HS outlined how the school is now a member of 'Schools of Tomorrow', a not for profit organisation run by schools for mutual support, resource development and sharing of best practice across a network of like-minded schools. The organisation promotes a more holistic approach to education which includes community involvement and supports academic achievement alongside employability, social responsibility and personal outcomes.			
1310.12	Meeting closed at 20:40 Next meeting to be arranged (Autumn Term)			