

Meeting 1407 Minutes							
Date and Time	10 December 2014 18:00	Location		Conference Room			
Governors Present	Initials			Governors Present	Initials		
Kevin Wilson	KW	Co-opted Gov		Helen Salmon	HS	Principal	
Alan Wroath	AW	Co-opted Gov		Alan Jones	AJ	Foundation Gov (Chair)	
Jonathan Coupland	JC	Co-opted Gov		Julie Stevens	JZS	Foundation Gov	
Cicely Alsbury	CA	Co-opted Gov		Nigel Larcombe-Williams	NLW	Co-opted Gov	
Alex Jackson	AJA	Staff Gov		Marianne Hastings	MH	Co-opted Gov	

Apologies	Initials	Reason for Absence/ (Category of Governor)
Sharon Samuel	SS	Family commitment (Parent Gov)
Jan Montague	JM	Parent Gov (Work commitment)
Philip Sanders	PS	LA Gov (Prior commitment)
Peter Rodgers	PR	Parent Gov (Work commitment)

Absent without Apology	Initials	

In Attendance	Initials	Capacity	
Jay Hooper	JH	Clerk to Governors	

Minutes to
All Govs; Notice board; Website

	Agenda Item	Led by
1	Apologies	Clerk
2	Declarations of Interest and confidentiality	Chair
3	Minutes of previous meeting	Chair
4	Matters arising and not on the agenda	Chair
5	Committee reports	Committee Chairs
6	Principal's report	HS
7	Ofsted	AJ
8	Trust	HS/AJ
9	Policy Review	Chair
10	School Development Plan	HS
11	What Difference?	Chair
12	I Am – You Are?	All

Agenda Ref	Action or Decision	Owner	Date Raised	Date Due
1407.1	SS (family commitment), JM (work commitment), PS (prior commitment), PR (work commitment)			
1407.2	Reminder issued; financial interest declared by NL-W which did not affect the agenda under discussion			
1407.3	Meeting notes 1402 240914 agreed as true record and signed. Prop: JZS, Sec: CA carried unan			
1407.4	Main WiFi infrastructure (as Phase 1) in place Action: AJ to re-send GoogleDocs set-up instructions	AJ		21.12.14
1407.5	Curriculum Committee 19.11.14: NLW provided outline of discussion on school attendance, with reminder that even 95% attendance means half a day per week is lost to a student. DCC policy held as exemplar. Strength: future recording of individual pupil progress Resources Committee 26.11.14: CA / AW / AJ provided feedback Chairs Committee 10.12.14: KW highlighted: <ul style="list-style-type: none"> T&F groups still to meet and sign off; skills audit still incomplete. All asked again to complete the audit and return to JH; Ofsted will be looking Vacancies on gb and means proposed to attract and recruit Process for headteacher appraisal; all urged to undertake training if appropriate Wider discussion on training for governors highlighted the need for Safer Recruitment; can be undertaken online or by attending course. JH asked to investigate training Trust-wide Action: Investigate & arrange training Action: Invite Head Boy/Girl to present to FGB 22 nd April Action: Ask Chair PTA to attend Curriculum meeting Action: Reconvene T&F group on promoting the College, in Spring Term	JH AW JH AW	10.12.14 " " "	31.01.15 " " "
1407.6	Principal's report circulated and read in advance of the meeting; no major issues or questions raised before the meeting. AW noted an excellent report summary, and quality of data within the report. AJA praised plans for engagement groups and KS5 enrichment, querying CPD opportunity. HS noted the point, to be addressed once focus can move from curriculum change Governors queried the % increase in lesson observations resulting in Good or better teaching. Pilot now underway with key staff group to look at different way of ensuring qualitative input, consistent process and good data. Part of the pilot is in finding ways to harness strengths of outstanding staff and ways to share those strengths and skills. Noted the local school to school support now being tested through Secondary Co-operative network (local model of Challenge Partner process) JC questioned the inclusion and access response to equality changes in curriculum. HS highlighted recognition of the need for change and research is now starting.			

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1407.6 (cont)	Governors praised the overall language of the report, which highlights all-school responsibility for education outcomes and democratic processes. Recognised the potential challenges around understanding ethnicity and diversity in this geographical area. Governors also commented on the inclusion of parent feedback which demonstrates a shift in perception. HS Thanked for report. Governors were also pleased to note how the report illuminated British values of tolerance and understanding. HS added that the Cooperative Trust values also epitomised British Values				
1407.7	AJ introduce latest Ofsted briefing document, already circulated electronically. All urged to read and make aware of the framework and changes. Noted that Schools Improvement Network is a good source of real-time update. Action: AW to circulate powerpoint presentation outlining the framework		AW	10.12.14	Complete
1407.8	HS provided feedback following Trust AGM and Board meeting, with main points: <ul style="list-style-type: none"> • Learning Community funding changes will mean monies devolved to schools and re-invested in Trust • Bid income secured; Poetry Festival Oct 14 and Enterprise project now starting • Development Plan in place • More robust school to school support both explicit within the development plan, and being acted on (e.g. St Peter's) • Governor school to school support (e.g. Horrabridge Chair supporting Princetown gb for one term) • Leadership group – CA provided outline of group; CA to raise awareness of group to governor vacancies Noted RAISE online training via school's Trust (details to be circulated)				
1407.9	Decision: All policy amendments as proposed by Committees approved, with Thanks to AMI for her review and update Prop: AW, Sec: NL-W, carried unan				
1407.10	Latest RAISE online data reviewed and will go to next Curriculum meeting. Full Development Plan to be reviewed by FGB 22 nd April 2015				
1407.11	Students to attend next meeting Review of governor training Looked at comments from parents Support for the staff and students Policy review and revision CPD and Leadership development				
1407.12	All shared one fact				
	The meeting closed at 19:18 Next meeting: Wed 22 April 6pm				