

TAVISTOCK COLLEGE
CHAIRS COMMITTEE MEETING REF:1611A
DATE: 12 July 2017
PRINCIPAL'S OFFICE
MEETING NOTES FINAL APPROVED

Governor	Present / Apols / Absent		Governor	Present / Apols / Absent
Kevin Wilson (KW)	Present		Tim Alexander (TA) Joint CH	Present
Ralph Crook (RC) Joint CH	Present (Chair)		Caroline Jordan (CJ)	Present (from 17:05)
Philip Sanders (PS)	Apologies		Sarah Jones (SJ)	Present
Stuart Ridley (SR)	Apologies			

Also Present

Name	Designation		Name	Designation
Jay Hooper	Clerk		Alison Horn	Strategic Business Leader

Ref	Action / Decision	Owner	Date	Complete by
	Meeting Open: 17:00			
1614.1	Welcome and apologies			
	No apologies received			
1614.2	Declarations of interest			
	Reminder issued. None declared			
1614.3	Minutes of previous meeting			
	Meeting notes 1610 190417 and 1611A 110517 approved and signed			
1614.4	Principal's update			
	SJ gave update on issues of the moment, including: <ul style="list-style-type: none"> ● School dog and publicity ● Finals in Engineering Education scheme ● Perimeter fence and communication strategy ● Budget issues ● Visit of Michael Day (Southampton University) ● Absence and truancy levels ● Uniform ● September intake figures 			

	<p>Governors challenged SJ on management actions both underway and planned, and with particular reference to issues of:</p> <ul style="list-style-type: none"> • Communication with parents • Absence and truancy • Budget management <p>Impacts and potential risks around these issues were debated, together with preferred approaches and the way in which the governing body can help and support the actions agreed.</p> <p>AH provided deeper insight into some of the budget issues, and governors noted areas out of the control of the school, such as additional pension payments.</p>			
1614.5	Committee ToR and Policy review			
	<p>Chairs Committee ToR and the Governor Conduct Policy have been reviewed. One minor change made to Code of Conduct.</p> <p>Governors approved the change, and refreshed versions:</p> <p>Prop: KW; Sec: TA Carried unan.</p>			
1614.6	MAT update			
	<p>KW provided update following meeting on 5th July with DC and IC from the Trust, together with KW, TA and SJ. Robust discussion took place, with agreement to amend Scheme of Delegation; this is still awaited.</p> <p>Next meeting on 5th Septe really important for Heads and Governors. PS will be a Trustee.</p> <p>Agreed that RC will continue to provide a precis of each meeting he attends. Finance information will be fed to AH, other documents to JH.</p> <p>Decision required from FGB today to commit £25K; vote will be required.</p> <p>AH noted that TUPE consultations and process would be managed internally (solicitors will manage union consultation)</p> <p>SJ stressed the importance to retain autonomy and independence, and to ensure that the Co-operative Principles are enshrined within the Scheme of Delegation. All in agreement.</p>			
614.7	Making a key decision for the future, and holding the MAT model to account			

Meeting Closed: 18:00