

## Minutes of Meeting on Tuesday 3<sup>rd</sup> November

@ 6pm in the Innovation Room

**Present:** Sally Hubbard, Neil Hoskings, Jane, Carla, Suzanne, Kathryn, Bella, Tricia, Sarah, Esther and Wendy

**Apologies:** Sarah Jones, Tristan Forster, Julie Greener, Peter Hake, Sonia Fox, Nick Read, Nicky Merriott,

Jane opened the meeting by welcoming two new members to the PTA, Esther and Wendy.

**Goose Fair Day:** Jane confirmed that we made £2026 on the day which is the most we have ever taken, well done to everyone on the rota especially Paul for organising and overseeing it all.

**Christmas Fair Wednesday 9<sup>th</sup> December 6pm – 9pm:** Cath produced the posters, Jane to send to all members again, please print off and post around, send to friends on facebook, twitter etc. An advert has been placed in TaviLife, Moor Links and Tavistock Diary to date. Jane to contact Gary King to make sure poster is sent to all College parents and put on the website.

Can everyone help promote the event and if you know of any stall holders interested they can contact Jane on 853634 or email [janebarnes1@hotmail.co.uk](mailto:janebarnes1@hotmail.co.uk) it is £10 per table plus a donation of a raffle prize, stall holders will have access to the main hall at 4pm on the day. 11 tables have been booked so far which includes 4 tables for students and 2 tables for the refreshments and cakes provided by the PTA.

Carla confirmed that Downings has been booked to provide the Hog Roast which will be positioned in the courtyard outside the Hall. If

anyone has a large Gazebo we can borrow please contact Jane. Carla has also purchased the mulled wine at a very reasonable price.

Unfortunately Richard Tucker is not able to help out on the day as he has other commitments, Neil to contact him to establish what facilities we are able to use to provide music and lighting. Sally to ask students if they would be interested in playing their instruments.

Jane to arrange another meeting nearer the day, we will need a number of volunteers to help on various stalls and to help set up so keep your diary free and contact Jane if you are able to help.

**Christmas Carol Service:** Date to be confirmed. The PTA serve mince pies, Christmas biscuits and mulled wine during the evening.

**Future Fundraising Events:** Sam suggested a “Fitness & Wellbeing Fair” in January , the event was discussed at some length but concern was raised as to how many people this would appeal to , it was agreed that maybe we could combine pampering and wellbeing with a Fashion Show at Easter. Nicky gave Jane details of a company that organises the fashion show, all we provide is the venue, and 10 models and they will give us 5% commission on all sales. We can boost funds by charging for the event providing refreshments and holding a raffle. Visit [www.shopaholicfashionshow.com](http://www.shopaholicfashionshow.com) and contact Jane if you think we should go ahead.

**Riverford Proposal:** Jane received an email from Riverford asking if we would be interested in joining a pilot scheme whereby any parents/staff at the College that would be interested in signing up for a veg box, Riverford will donate £15 to the PTA for each person booked provided they have at least three deliveries.

Please read the details and let Jane know what you think asap we need to reply with our decision. Jane to forward email received ( although the email starts confirming our decision, we are not committed at this stage).

**Student Magazine – concourse:** A copy was circulated and a discussion took place concerning the amount that the PTA would donate in order to help with printing costs. It was agreed that for the short term, until the magazine is self sustaining, we would give £150 per term until further notice. Jane to inform Joe Jordan, the Editor. Michelle to issue cheque for this term.

**Any Other Business:** Jane suggested that it was time that new PTA members were elected for positions for Chair, vice-Chair, Treasurer and possibly a Secretary. The current members have been in place for over four years, so anyone interested please put yourself forward and contact Jane.

It was also suggested that the current bank account be moved to a more accessible bank, when this is done new signatories will be required, so perhaps this can be arranged at the same time new members are elected.

**Date of Next Meeting: Interim Meeting to discuss the Christmas Fayre only**

Date to be confirmed

