

TAVISTOCK COLLEGE
CHAIRS COMMITTEE MEETING REF:1701
DATE: 20 September 2017
PRINCIPAL'S OFFICE
MEETING NOTES
FINAL APPROVED

Governor	Present / Apols / Absent	Governor	Present / Apols / Absent
Tim Alexander (TA) CH	Present	Ralph Crook (RC)	Present
Stuart Ridley (SR)	Apologies (work)	Sarah Jones (SJ)	Present
Philip Sanders (PS)	Present	Caroline Jordan (CJ)	Present

Also Present

Name	Designation	Name	Designation
Jay Hooper	Clerk		

Ref	Action / Decision	Owner	Date	Complete by
	Meeting Open: 17:05			
1701.1	Apologies			
	SR			
1701.2	Declarations of interest			
	Reminder issued, none declared			
1701.3	Minutes of previous meeting			
	Minutes 1611A 12.07.17 agreed and signed			
1701.4	Principal's update			
	Ofsted preparation still a focus PEX upheld			
1701.5	Learning outcomes			
	Exam results demonstrate main areas of improvement, as already flagged for priority: Accelerating able, gifted and talented Closing the gap for the disadvantaged Data will not be validated until January, and not possible to work on trends as all goalposts have shifted and will continue to do so with national averages.			

	Highlights in English, some surprises in PE, where underlying causes are being investigated. It has been noted that other schools using the same exam board, have also had disappointing results and some have sought a re-mark.			
1701.6	MAT update			
	<p>Consultation letter went out to wide audience on Monday 18th Sept, with consultation open until 20th October. Public meeting will be held on 5th Oct, and a dedicated email address has been set up for comments and feedback. This will be collated for governors to consider before their decisive vote on 15th Nov.</p> <p>All work is continuing apace, latest versions of SoD and central recharge to be circulated for comment. Due Diligence taking place with individual schools, and there will be a working group on 31st oct where other governors would be welcome.</p> <p>RC will not be able to attend Trustee meeting on 4th October; PS will attend to ensure we retain representation at every meeting.</p> <p>TA Thanked RC, SJ and AH for keeping the school on top of all the arrangements</p>	RC	20.09.17	24.09.17
1701.7	Ofsted readiness / governance			
	<p>Inspection is due during this year, so more than ever important for governors to know where we've improved, and what our priorities are currently.</p> <p>Files are being updated, with better formats to present the picture and tell a succinct story.</p> <p>TS has been working on Governor induction and appraisal, this work now nearly complete and ready to trial. Governor appraisals will start to be scheduled following Principal's appraisal on 9th Oct.</p> <p>RC briefly outlined main responsibilities of Chair and V.Chair: RC will focus mainly on the MAT and conversion, and supporting SJ.</p> <p>TA will take responsibility for overseeing the day to day issues of the FGB, including governor attendance at school events and faculty reviews. Discussion took place regarding critical events, and how to deploy experienced / less experienced governors across faculty reviews.</p> <p>Issues of governor email addresses and publishing a</p>	JH / TA	20.09.17	31.10.17

	point of contact for governors, will be looked at.	with AJo/BP		
1701.8	What Difference?			
	Ensuring the school is an active and key participant in arrangements for the MAT, thus securing the best possible position for the future Being able to evidence the impact of improvement strategies, and knowing where to prioritise next			

Meeting Closed: 17:59