

SJO/AT

18th March 2020

Dear Parents/Carers,

Re: College Closure

It is with regret that due to this unprecedented and unavoidable situation I have had to take the difficult decision to close the college to **Year 7 and 8 students**, with effect from **Thursday 19th March 2020**. This affects all students in Year 7 and 8, although we cannot guarantee staying open for all remaining year groups indefinitely. All official updates will be posted on the **college website**.

These decisions are having to be made following the greater than normal absence rate in teachers, support staff, caretakers and cleaning staff, following the Government's advice and guidance regarding self isolation and the COVID-19 outbreak.

This closure is a temporary measure and will be in effect up to and including 20th March 2020 in the first instance. We will be in contact before 23rd March 2020 to confirm what arrangements will be in place for next week.

I am aware that this difficult decision affects all of our students and affects you as parents and carers. In the coming 24 hours we will be placing work for all of our year 7 and 8 students into class charts for the period of any closure.

Due to the college only being partially closed we will be able to answer any incoming phone calls for Year 7 and 8 parents and we ask that you contact Chantelle Cocker, Year 7 and 8 administrator on 01822614231 ext 214 .

I understand that we all face significant health uncertainties at this time and I urge you all to take care of yourselves and your families by keeping up to date with all health advice being given out by the government, Health England and the NHS. I wish you all the best and look forward to the college reopening as soon as possible.

Yours sincerely



Sarah Jones
Principal

Together; we care, we challenge, we excel