



**Dartmoor
Multi Academy
Trust**

Tavistock College is part of the
Dartmoor Multi Academy Trust family



JBU/AT
5TH July 2023

Dear Parents & Carers,

As another College year draws to a close, I would like to thank you for all the support you have given this year. With the continued support of the Dartmoor Multi Academy Trust, we look forward to an exciting September where we welcome a new cohort of young people into the College.

In light of this, I have the great pleasure in announcing a number of personnel changes, specifically within the pastoral team. Mrs Wendy Stephens is taking on a new role as Director of Sixth Form; Mrs Hazel Blackmore will then move from Head of Year 10 and 11 to take on a senior leadership role as our Designated Safeguarding Lead. Mr Jack Brokenshire has been promoted into a senior leadership role, responsible for social inclusion and Mr Dan Jacob moves from the Sixth Form team into the Head of Year 11 role. Mr Simon Hunter, Miss Lucinda Howard and Miss Laura Evans have all been promoted to middle leadership pastoral roles. Mrs Trudi Massey and Mr Patrick Trimmer have also been appointed to the wider pastoral team. I am so pleased to welcome these staff members into the pastoral team as we strive to provide outstanding pastoral support for all young people at the College.

In summary, the pastoral staffing for 2023-24 is listed below:

| Year Group | Head of Year | Deputy Head of Year |
|-------------------|---------------------|----------------------------|
| Year 7 | Mr Simon Hunter | Mrs Trudi Massey |
| Year 8 | Mrs Natasha Ingleby | Mr Steven Marsh |
| Year 9 | Miss Laura Evans | Miss Sonia Fox |
| Year 10 | Miss Rachael Squire | Mr Patrick Trimmer |
| Year 11 | Mr Dan Jacob | Mr Niall Murphy |

Tavistock College
Crowndale Road
Tavistock
PL19 8DD

Dartmoor Multi Academy Trust
Holsworthy Training and Business Centre
Western Road, Holsworthy, Devon
EX22 6DH

01822 614231
www.tavistockcollege.org

01409 259 613
dartmoormat.org.uk



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| | |
|---|---------------------|
| Director of Sixth Form: Mrs Wendy Stephens | |
| Pastoral Lead for Year 12 | Miss Lucinda Howard |
| Pastoral Lead for Year 13 | Mrs Elaine Ruxton |

There will also be a number of changes to tutors for next year. It has been our priority to ensure that we adopt a team-based approach to tutoring, as well as ensuring our Year 11 students have additional access to English and Maths teachers. In light of this, we are reallocating tutors based on faculties.

Heads of Year will be in contact with you regarding any tutor changes and with information on any personnel changes.

As we prepare for the new academic year, I would like to invite you to feedback on our behaviour and conduct policy. This forms part of our stakeholder review as we look to prepare our policy for next year. Your views and comments are warmly welcomed.

Our policies can be found on our website here: <http://www.tavistockcollege.org/our-college/policies/>

Please then complete this short form if you wish: <https://forms.gle/TziqeNsLHfgRU5tT9>

End of term arrangements

Our last College day of this academic year is Friday 21 July. On this day the College will have an earlier finish of 13.10. Students will attend normal lessons until the end of Period 3. They will then have an early lunch which will be in our usual split format and will provide the opportunity for students to receive a meal despite the earlier finish. Students will then be dismissed at 13.10. Buses have been arranged to pick up students at the earlier time of 13.20.

Public Service Buses

Having checked each of the public service bus timetables we recommend that students catching these services leave at the following times:-

Tavistock College
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| | |
|---|--|
| Stagecoach Bus 1 (TAV 101) to Plymouth | Students will need to catch this bus from Tavistock School bus stop on Plymouth Road at 13.31 . Timetable available at www.stagecoachbus.com Students will need to leave college at 13.10 (College early close) |
| Stagecoach Bus 87 (TAV185) to Bere Alston | Students will need to catch this bus from Tavistock Catholic Church at 12.54. Timetable available at www.stagecoachbus.com Students will need to leave college at 12.35. |
| Go Cornwall Bus 79 to Callington serving Gunnislake/Calstock/St Anns Chapel/Harrowbarrow/Callington | Students will need to catch this bus from Tavistock Catholic Church at 12.21. Timetable available at https://www.gocornwallbus.co.uk Students will need to leave college at 12.01. |
| Dartline 118 (TAV 118) serving Okehampton/Lydford/Brentor/Mary Tavy | Students will need to catch this bus from Tavistock Bus Station at 13.20. Timetable available at www.dartmoorline.com Students will need to leave college at 13.00. |

For Public Bus students who are required to leave the college early to catch a bus please complete the following form to OPT IN and provide consent for your child to leave the College at a time earlier than 13.10. We will be unable to release any young person without consent to do so.

<https://forms.gle/yPRrdUjvVYFudMo8>

The College will be closed for the summer break from Friday 21st July to Tuesday 5th September and therefore members of staff will be unavailable during this time. If you have any questions or concerns please direct them to office@tavistockcollege.org which is checked periodically during the holidays.

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Beginning of Autumn term 2023-24

Following the Summer break, the College reopens to staff on Monday 4 September. Year 7 and Year 12 are then expected back with us on Tuesday 5 September at 08.35am. All students return to the College on Wednesday 6 September at 08.35am.

From the week beginning Monday 18 September, we will be hosting our meet the tutor evenings. More details will follow in September, however the dates are as follows:

Tuesday 19 September - Years 8 and 9

Wednesday 20 September - Years 10 and 11

Thursday 21 September - Years 12 and 13

(A meet the tutor event has taken place for Year 7 parents as part of the transition process).

Safeguarding

If you have a concern which involves the safety and wellbeing of a child or young person during the summer holidays, please contact MASH on 0345 155 1071 (email: mashsecure@devon.gov.uk), Children's Social Care Emergency Duty Team (out of hours) on 0845 6000 388 or Police on 101 (non-emergency) and 999 (emergency).

I want to take this opportunity to wish you and your family a wonderful summer break and we look forward to seeing all our young people in September, ready for another successful year at the College.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Buchanan', with a long horizontal flourish extending to the right.

**James Buchanan
Vice Principal**

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